

# SCHOOL CONTEXT STATEMENT

Updated: 03/16

School Name: WINDSOR GARDENS SECONDARY COLLEGE

incorporating WINDSOR GARDENS CENTRE FOR HEARING IMPAIRED

School Number: 0906/1485

## 1. General Information

### Part A

**School Name:** WINDSOR GARDENS SECONDARY COLLEGE  
incorporating Windsor Gardens Centre for Hearing Impaired

**School No.:** 0906 / 1485 Courier: North

**Principal:** Ms Paulette Sargent

**Postal Address:** McKay Avenue, Windsor Gardens 5087

**Location Address:** McKay Avenue, Windsor Gardens 5087

District: North-East

Distance from GPO: 11 kms

CPC attached: NO

**Phone No.:** 08 8261 2733

**Fax No.:** 08 8261 0827

February FTE Enrolment

	2011	2012	2013	2014	2015	2016
Secondary						
Hearing Impaired	13	15	18	22	15	15.2
Year 8	91	93	79	95	67	64
Year 9	124	93	102	78	92	64
Year 10	130	131	87	103	73	98
Year 11	119	130.4	126.6	107.4	107	75
Year 12	99.6	98	102	93.6	80	84.4
Year 13	11.6	4.2	9.8	7.6	6	1
Flexible Learning Options students	10	8	16	27	44	48
Youth Compact	4	-	4	-	3	5
<b>TOTAL</b>	<b>598.2</b>	<b>572.6</b>	<b>540.4</b>	<b>533.6</b>	<b>487</b>	<b>449.6</b>

As at February 2016 the student population includes:

- Approx 50% School Card students
- 15 (4%) students who are hearing impaired/deaf
- 81 (18%) on Negotiated Education Plans
- 85 (19%) Aboriginal students
- 109 (24%) students of Non-English speaking background

Note: Placement points for Complexity and (Base plus Isolation) can be obtained from the document 'Placement Points History' in the 'schools/placement' section of the 'Legal and Policy Framework Library' available on the departmental CD-ROM or website.

## Part B

- **Deputy Principal**

Petre Papageorgiou

- **Staffing Numbers (WGSC & WG CHI)**

We have 40 teachers, a mixture of full-time and part-time staff.

24.5 Tier 1 FTE teachers, 1.94 Tier 2 FTE teachers 15.7 FTE Support Staff, 1 Principal, 1 Deputy Principal, 1 Senior Leader, 10 Coordinators

- **School Website Address**

[www.wgsc.sa.edu.au](http://www.wgsc.sa.edu.au)

- **School Email Address**

[dl.0906\\_info@schools.sa.edu.au](mailto:dl.0906_info@schools.sa.edu.au)

- **Enrolment Trends**

When the school became a vocational college in 1999, it had a substantial increase in enrolments. The overall enrolments have fallen that can be attributed to a new DECD super school opening adjacent to our zone and changes to VET in schools policy and funding that has resulted in a reduction of VET programs. The number of hearing impaired students has been stable. We also accommodate the Wiltja program on this site and that has been a very successful addition to the college.

### **Special Arrangements**

Windsor Gardens was the first vocational college to be established in South Australia, providing vocational preparation in Years 8 – 10 and Vocational Education and Training in Stage 1 and 2. The college has active partnerships with many industry and community organisations. There were 10 VET certificate courses delivered in the college, auspiced through TAFE SA and private providers but that has now reduced to 4 Certificates in the areas that are strengths, e.g. Music, Sport and Recreation, Hospitality and STEM. These changes resulted in the college name being changed at the beginning of 2015 to remove Vocational from the name.

The comprehensive destination data gathered by the college confirms students are exiting to university, further training/apprenticeships or directly into employment.

Windsor Gardens incorporates a Centre for the Hearing Impaired on the site, catering for 15 hearing impaired/deaf students. These students are supported according to their educational needs through small groups, integration into classes with targeted support or full integration. Three staff have particular responsibility for the deaf/hearing impaired students.

In 2008 Windsor became one of the lead schools in the East/North East Trade School for the Future. This state initiative aims at increasing the number of students, across the district, becoming involved in School Based Apprenticeships, particularly in areas of skill shortage, as part of their SACE.

Windsor Gardens is also currently involved in collaborative work with schools in the North-East district, including Year 6/7 Transition programs; a joint delivery of vocational courses across the secondary schools of the North East; and a program at UniSA for Year 12 Physics, Chemistry and Specialist Mathematics for students of WGSC, Dame Roma Mitchell Secondary, Para Hills HS, Paralowie School, Salisbury HS, Smithfield Plains HS and Valley View HS. Students at Windsor Gardens complete a full secondary education and can achieve their SACE in supportive environments.

In addition to the support of college teachers, students have the opportunity to work with support staff, business/industry representatives and community agencies on and off the college campus.

## 2. Students (and their welfare)

- **General characteristics**

The culture of the college is based on three values – Respect, Trust and Teamwork. Students, parents and staff decided these values. The college works hard to support individual students and families and seeks to establish supportive relationships as a fundamental part of ensuring students' wellbeing and success at school.

- **(Pastoral) Care Group programs**

All students are allocated to a small Care Group of less than 15 students with 1 teacher. Groups meet each morning and once a week for a lesson. Care Groups support student organisation, behaviour management, home/college communication, pathways planning and celebration of achievement. Care Groups meet with others in their year level regularly and staff meet as Year Level teams with the Year Level Manager.

The college curriculum is enhanced by access to a broad range of activities, including a wide variety of sports, debating, academic games, etc.

- **Support Offered**

ESL Program  
Negotiated Education programs  
Aboriginal student's literacy and numeracy support  
Student at Risk programs  
Breakfast Program  
Interagency and community organisation support  
Learning Assistance Program  
Student Mentoring and Aboriginal student mentoring  
The Ice Factor program  
Flexible Learning Options access (FLO) for a few students  
Community Mentors  
Deaf SSOs to support Auslan across the curriculum  
Student Services Area  
Lunch provision program  
Pastoral Support Worker (supported by the local Christian Churches & federal funding)  
Instrumental Music Teachers  
Industry experienced Chef and Front-of-House Trainers as part of the Hospitality course delivery

### **Student management**

Student management is based upon the college's core values of Respect, Trust and Teamwork. Our expectations of every student are high and we support students by delivering highly flexible learning programs designed to meet students' needs. The case management approach developed around the small care groups means that important one to one attention, help and support is given to individual students. Inappropriate behaviour is not tolerated. Repeated inappropriate behaviour at WGSC will lead to suspension and if appropriate, exclusion.

Across WGSC there are a number of teams that support and develop students' paths through secondary school life. They are centred on each year level or different groups and involve Leadership staff, Year Level Managers and relevant support staff. Where appropriate these teams will draw on expertise and support from other agencies and community organisations.

- **Special programs**

Windsor has many purpose built facilities. This includes a Multimedia Centre, specialist Computer Aided Drafting space and computer Controlled Lathes have also been installed. Our new Music Suite that includes a Sound Recording Studio and performance area and offers a certificate in Technical Production- Music. A commercial kitchen and cafe operate as Parndendi Cafe offering Food and Hospitality – Front of House and Kitchen Operations. Specialist PE and Sports area that offers Sport and Recreation certificates. Within the STEM area we offer Engineering certificate and under the Trade Training Centre we can offer Certificate III in Laboratory Skills.

### 3. Key College Policies

#### SHARED PURPOSE

***Windsor Gardens Secondary College motivates and educates young people to pursue their chosen future, in their work, their learning, and their life***

At WGSC students will:

- be engaged in learning environments that are supportive, creative, stimulating and challenging
- receive a broad and balanced curriculum
- be part of high-quality and in-depth preparation for the workplace and accredited vocational training
- improve literacy, numeracy and technological confidence
- understand the skills, attitudes and competencies necessary for successful participation in the workplace
- be both independent and collaborative learners
- The college's Site Improvement Plan 2016 has three priorities and these are:

#### Teaching and Learning

- Develop inquiry based teaching and learning in our classrooms
- Improve student engagement and achievement by challenging students learning and differentiating tasks
- Exploring and implementing digital technologies into the curriculum

#### Whole of College

Increase engagement through Positive Education and students making learning plans [8-12].

- **College policies**

The following policies are in place and have been developed by staff, parents and students.

- Anti-Harassment and Grievance Procedures
- Attendance Policy
- Drug and Alcohol Policy
- Use of Electronic Devices
- Information and Communication Technology
- Uniform Policy
- Workplace Behaviour Code
- Participatory Decision Making

### 4. Curriculum

Although the college is a medium sized secondary school it offers an extremely diverse curriculum to suit the needs of its complex student community.

- **Subject offerings**

**Years 8-9:** Art, Auslan (Australian Sign Language), History, Geography, English, Health, Home Economics, Mathematics, Media Studies, Music, Physical Education, Science, Design & Technology (includes wood, metal, electronics, photography, information technology, Computer Aided Design & Machining).

**Year 10:** Art, Auslan (Australian Sign Language), Computer Aided Design & Machining, Control Technology, Creative Cooking, Electronics, English, Furniture, Information Communication Technology, Intro to Hospitality, Understanding Children, Mathematics, Media Studies, Metal, Music, Personal Learning Plan, Photography (digital), Physical Education, Science, History, Geography.

- **Subject offerings (continued)**

**Stage 1:** Certificates: Hospitality, Engineering, Music, Sport and Recreation.

Stage 1 subjects currently offered are: Art, Auslan, Australian Studies, Biology, Business Studies, Chemistry, Community Studies, Computer Aided Drawing, Computing, Essential English, English, English as an Additional Language (ESL), Food and Entertaining, History, Geography, Furniture Construction, Hospitality, Integrated Learning, Research Project, Technology, Metal Technology, Mathematics – Maths, Mathematics, Media Studies, Metal Technology, Music, Peer Support, Personal Learning Plan, Photography, Physical Education, Physics, Sport & Recreation.

**Stage 2:** Stage 2 subjects currently offered are: Art – Practical & Visual, Auslan, Biology, Maths, Chemistry, English Communication, English Pathways, English as a Second Language (ESL), Food and Hospitality, Furniture Construction, Mathematics - Maths Applications, Mathematical Studies, Specialist Maths, Multi-Media, Music, Child Studies, Photography, Physical Education, Physics, Research Project, Workplace Practices.

- **Special needs**

Windsor Gardens Secondary College provides a negotiated curriculum for students with disabilities and those who are Hearing Impaired. An adult learning environment is provided through a Year 13 program.

The curriculum at Windsor Gardens addresses the particular learning needs of both boys and girls, with some topics being taught on a single sex basis

Accelerated learning opportunities are available to students who are gifted in particular aspects of their learning.

- **Special curriculum features**

As noted throughout this document, students of the college have access to a wide range of education programs from Years 8-12. From 2016 we have set goals to design inquiry based learning projects that include the Science, Technology, Engineering and Maths subjects. We are expanding our Music programs and building on our strengths in Sport and Recreation. A goal of the college is to ensure that every student plans their pathway and is able to demonstrate work ready attitudes, skills and abilities on completion of their secondary schooling. Students are taught in smaller groups and have contact with fewer teachers. Teachers are developing units of work, aligned to the Australian Curriculum years 8-10.

- **Teaching methodology**

Windsor Gardens Secondary College supports teaching and learning through a diverse range of teaching methods and practices, adapted to the learning needs of groups and individuals. Flexibility in curriculum delivery is a feature of the college. Authentic and engaged learning, where concepts are applied in a variety of settings, is a focus of the college.

- **Assessment procedures and reporting**

A wide range of assessment methods is used in all areas of learning. Written reports are prepared, electronically, each term and Parent/Student/Teacher interviews are held formally once a year. Assessment Roundtables, Learning Panels and Course Counselling Days are held annually to assist students in reflecting on their progress and planning their futures. These processes begin at Year 8 with parents/caregivers encouraged to stay in close communication with the college regarding their student's progress.

- **Joint programs**

The college works in partnership with TAFE SA, universities, business, industry, local councils, health, welfare and community organisations to meet the needs of students. We have over 120 industry, tertiary and community partnerships all of which play an essential role in the delivery of authentic learning to senior years' students.

The breadth of vocational certificate courses has been broadened by NEVO (North Eastern Vocational Opportunities), a collaborative venture of the public secondary schools of the North East. WGSC is also the lead school in the NE Trade School for the Future and hosts an Apprenticeship Broker who works across the 7 public schools facilitating, with industries, school-based apprenticeships for senior students.

Shared delivery of Stage 2 Chemistry, Physics and Specialist Mathematics has also been developed by collaboration between six northern and northeastern secondary schools and UniSA.

WGSC has longstanding cultural and sporting exchange tradition with the Cheltenham Secondary College in Melbourne. The week long exchange began in 1962 and is a feature of the school year, attracting the participation of many of the students.

The students of Windsor Gardens actively participate in sports through Physical Education classes, lunchtime competitions, Vista Sport (the district's school sport competition run cooperatively by schools in the district), Ice Factor, Power Cup, and the Cheltenham/Windsor Exchange and at the Annual Athletics Carnival and subsequent interschool competition. Community sports groups use the college facilities at the weekend.

## **5. Sporting Activities**

The students of Windsor Gardens actively participate in sports through Physical Education classes, lunchtime competitions, Vista Sport (the district's school sport competition run cooperatively by schools in the district), Ice Factor, Power Cup, and the Cheltenham/Windsor Exchange and at the Annual Athletics Carnival and subsequent interschool competition. Community sports groups use the college facilities at the weekend.

## **6. Other Co-Curricula Activities**

- **General**

Students are encouraged to participate in co-curricula opportunities. The programs are an important part of building a cohesive college community and are a catalyst for students' engagement in the more formal learning programs. Opportunities include Pedal Prix; Peer Support; Signing Choir, College Band; College Choir, Chess Club, Ice Factor. The students are an important part of the positive publicity gained for the college. Indicative of the importance that the students and their families place on these opportunities is the attendance of parents and families at such events as the annual Windsor under the Stars and the Pedal Prix weekends.

## **7. Staff (and their welfare)**

- **Staff profile**

The staff turnover has considerably reduced in recent years. The staff are very supportive of one another and there is an active social committee.

- **Leadership structure**

- Leadership Team - Principal, Deputy Principal, 1 Senior Leader (Senior School/Curriculum), Business Manager
- Coordinator Team - 10 Coordinators which includes 1 Counsellor.
- Student Support Team – Senior Leader, Counsellor, Middle School Leader and 3 Year Level Managers

- **Staff support systems**

Induction Program, Performance Development Structure, Learning Area/Year Level Team Membership, regular staff meetings, active Personnel Advisory Committee, staff counselling services, active Staff Social Club, Workplace Health and Safety Officer elected from staff. Staff achievements are celebrated on a regular basis.

- **Performance management**

All staff are supported to design their own Performance Development Plan, using a framework heavily reliant on DECD exemplars. The plans are designed to mesh with the college Site Improvement Plan. Individual staff members meet with their Line manager for discussions about their work and the matters that concern them such as personal goals, programmes and training and development needs.

- **Staff utilisation policies**

All staffing is allocated on the basis of curriculum decision-making and the improvement priorities of the college, with a view to maximising learning opportunities for students and achieving equitable workloads for staff. The Personnel Advisory Committee of the college actively consults with staff on personnel matters and is the focus for policy making and decisions regarding staffing.

- **Access to special staff**

Specialist staff are appointed to the college to work with Students with Disabilities, Students who are Hearing Impaired and Aboriginal Students (Aboriginal Education Teacher and Aboriginal Education Workers). The college's music program has access to instrumental music teachers.

- **Other**

A number of classes are taught by more than one adult as a result of teachers of the Hearing Impaired and support officers working with identified students in lessons.

## **9. College Facilities**

- **Buildings and grounds**

The college is based around an 'E' shaped main building with two floors, common to many secondary schools in the state. We have extensive grounds with three ovals, planted areas and sheltered outdoor spaces. We have a redeveloped the outdoors courts area. The main building is surrounded by specialist teaching areas including a Gymnasium, Art Rooms, Music and Media Rooms; Home Economics, Photography, Resource Centre and Design & Technology Studies Areas. There are specialist facilities for Pathways - Food and Hospitality has an industry standard commercial kitchen and cafe. The Resource Centre was refurbished in early in 2014 and general class facilities have been dramatically improved. The Centre for Hearing Impaired is now located in the main building and includes an upgrade of allocated spaces for middle school and senior years' students. The Science Laboratories were upgraded in 2011 through the Trade Training Centre funding which was provided by the Federal Government. The Canteen and PE facilities were completely refurbished in 2014/2015 as part of a State Government funded project which also included the removal of 3 of the transportable buildings and the addition of a new building which includes a Music Suite, Recording Studio, practice rooms and 3 General classrooms. This building was completed in late 2015 and will be officially opened in March 2016.

The community values the extensive gardens and tree planting and have requested these be extended as well as continuing the development of the community garden.

The college runs a Uniform Shop.

The college hires out both its sporting ovals and the gymnasium to community groups/clubs.

- **Cooling/Heating**  
Most of the college is heated/cooled by reverse cycle air conditioning, although there are still some areas that are quite aged.
- **Specialist facilities**  
Art, Technology Studies, Science Laboratories, Music Suite and Recording Studio, Multi-Media, Photography; Gymnasium, Information Technology Suites; Senior Students' Study Hall; Resource Centre; Home Economics with Industrial standard Kitchen and Cafe, Middle and Senior School areas for the Hearing Impaired students, Flexible Learning Centre, Languages Centre.
- **Student facilities**  
Students utilise Individual Care Group Rooms; Senior Students' Study Hall; Flexible Learning Centre, Student Services Centre, Information Technology Network, Resource Centre, Sporting Facilities and a Canteen serving before school and during breaks. Extensive computer access is available across the college and the Bring your own device program has been made compulsory in 2016.
- **Staff facilities**  
Staff work spaces/Learning Areas; well equipped and maintained staff room; SSO Support, access to computer networks.
- **Access for students and staff with disabilities**  
There are facilities to support staff/students with physical disabilities on the ground floor (ramps, entrances, and toilet facility) and specialist acoustics in rooms to support staff/students with hearing impairment.
- **Access to bus transport**  
There are bus stops within 100 metres of the college for all major bus routes. The college owns 2 buses to utilise for camps, excursions etc.

## 10. College Operations

- **Decision making structures**  
A participatory decision making process is used with particular emphasis on ensuring that those most affected by a decision participate in the making of that decision.  
  
Forums are open to all and include Governing Council and its associated teams -, Finance, the Yurrekaityarindi (Aboriginal Parents' Governing Group), Leadership Team, Coordinators' Team, Student Forums at each year level, Staff Meeting, Personnel Advisory Committee (PAC), Learning Area Teams, Year Level Teams, Student Support team, Information & Communication Technology Management Team.
- **Regular publications/Communications**  
Our communications with our families and care givers for 2016 takes into account the increase in the use of technology. We use the following methods to communicate with our community:  
A WEBSITE that is a place for sharing ongoing reports about all the great learning and events that happen each week.  
There will be regular updates and reminders of dates, events, parent teacher nights, sports results etc. on our FACEBOOK page  
There is a SKOOL BAG app for phones to keep in touch as well as SMS MESSAGES that are sent to keep parents informed.  
We use EMAILS to keep parents in contact with issues and appointments.



The "COLLEGE UPDATE" is printed once a term and comes out with reports, they will be filled with the stories of each terms events and also be posted on the college website.

We produce a "WINDSOR REVIEW" that showcases all the events of the past year, stories of students successful transitions, highlights of the year, photos etc. and that is printed and distributed in February to all our local primary schools, Doctors surgeries, State and Federal MP's offices, Real Estate agents, to be available to members of the local community.

- **College financial position**

The college is funded by government funds, parent contributions, student fundraising and community sponsorship of specific programs. The budget is prepared annually and is discussed and approved via the Finance Committee and Governing Council.

- **Special funding**

The college attracts short-term funding and grants for a variety of student support programs, innovative work and curriculum development projects.

## **11. Local Community**

- **General characteristics**

Windsor Gardens is located in the north-eastern suburbs of Adelaide serving families locally, and also many others from other areas of Adelaide. The college is located on a major transport corridor and is near other service providers including the local council, Police, Health Service Providers, youth/community groups and retailers. The Linear Park is within easy walking distance of the college and areas close to the college are undergoing a process of urban renewal.

- **Parent and community involvement**

Parents are actively involved in the college community through the Governing Council and the Yurrekaityarindi (Aboriginal Parents' Governing Group). Some parents and past students volunteer their time to the Resource Centre, the Flexible Learning Centre and Sporting teams.

Parents are strongly encouraged to be involved in the education of their students via Acquaintance Evenings, Parent/Teacher/Student Interviews, and regular contact with Care Group teachers/Year Level Managers, and participation in special events such as Athletics Carnivals and Assemblies.

The college is also supported by the local churches (& federal funding) through the provision of a Christian Pastoral Support Worker.

- **Feeder schools**

The students at Windsor Gardens come from a wide range of schools in the north-eastern suburbs. There are five main feeder schools, however, Dernancourt PS, Gilles Plains PS, Hillcrest PS, Klemzig PS, Wandana PS. 46% of the college enrolment is from outside our immediate zone and this means the provision of a far-reaching 6/7/8 Transition program.

### **Commercial/industrial and shopping facilities**

The Gilles Plains Shopping Centre is diagonally opposite the college. Tea Tree Plaza, a major service, retail and entertainment centre is a short distance away along the O'Bahn bus route. A wide range of small businesses operates in the area including printers, auto mechanics, bakeries, gymnasiums, recording studios and car retailers.

- **Local Government Body**

The college is strongly supported by the local member, The Honourable Ms Dana Wortley. The college is located in the Port Adelaide/Enfield Council area, which also supports the college.

## **12. Further Comments**

Parents and community members are encouraged to visit the college. The Principal runs tours of the college each Wednesday from 11:00am to 12:00pm – bookings are essential.